

**Name of meeting: Cabinet**

**Date: 14 January 2020**

**Title of report: Capital Scheme - Cherry Trees Respite**

**Purpose of report: To seek approval to proceed with above capital scheme from the Adult Social Capital Programme**

<b>Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Yes Capital spend over £250k
<b>Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)</u>?</b>	<b>Key Decision – Yes</b> <b>Private Report/Private Appendix – No</b>
<b>The Decision - Is it eligible for call in by Scrutiny?</b>	Yes
<b>Date signed off by <u>Strategic Director</u> &amp; name</b>	Richard Parry - 13/11/19
<b>Is it also signed off by the Service Director - Finance?</b>	Eamonn Croston - 13/11/19
<b>Is it also signed off by the Service Director - Legal, Governance and Commissioning?</b>	Julie Muscroft - 13/11/19
<b>Cabinet member <a href="#">portfolio</a></b>	<b>Give name of Portfolio Holder/s</b> Cllr Musarrat Khan - Health and Social Care

**Electoral wards affected: All**

**Ward councillors consulted: Cllr John Taylor, Cllr Richard Smith and Cllr Bill Armer**

**Public or private: Public**

**Has GDPR been considered? Yes**

## 1. Summary

- 1.1 Cherry Trees in an 8 bedded learning disabilities respite unit in Shepley, Huddersfield (Kirkburton Ward). The unit is owned and managed by Kirklees Council and provides respite services mainly for those residing in South Kirklees.
- 1.2 The initial outline business case was approved at Cabinet in February 2019 for inclusion in Strategic Priorities 'Day Services Support for Vulnerable Adults' Capital Budget 2019/20 to 2024/25 (Independent theme).
- 1.3 The project is also programmed to include corporate Fire Prevention Works to be funded from alternative corporate funding, which will be carried out simultaneously.
- 1.4 During the building works, the service will relocate to alternative premises in Heckmondwike. This has been agreed with staff, unions, carers and families.

## 2. Information required to take a decision

- 2.1 Detailed design has identified an estimated outturn cost of £735k (excluding £115k for fire safety works). Cabinet approval is now requested to agree and release the sum of £735k sum in order that appropriate tenders can be sought and the works progress.
- 2.2 The Full Business Case relating to this capital scheme is attached as **Appendix 1**. This details the proposed level of works involved and the supportive reasons for this development.
- 2.3 The Design and Assess Statement relating to this scheme is attached as **Appendix 2**.
- 2.4 Planning approval has been applied for.
- 2.5 Members are reminded that before making any decisions that they have a legal duty to consider the **Equality Act 2010, Section 149** introduced a public sector equality duty that the Council must in the exercise of their functions, have due regard to the need to (a) eliminate discrimination, harassment, victimisation; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. Protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 2.6 Members should have due regard to the Integrated Impact assessment screening tool at **Appendix 3** which shows no adverse effect on the above protected groups.

## 3. Implications for the Council

- 3.1 The Council's capital budget plans support the overall delivery of the following Council objectives and priorities within available resources:
  - i) Well
  - ii) Independent
  - iii) Safe and cohesive
  - iv) Clean and Green
  - v) Efficient and Effective

### 3.2 Working with People

There will be a positive impact on both the people that use the service, their families/carers and also for staff.

### 3.3 Working with Partners

There will be a positive impact for relevant health partners.

### 3.4 Place Based Working

Neutral.

### 3.5 Improving outcomes for children

There will be a positive impact as today's children will be tomorrows' adults.

### 3.6 Other (eg Legal/Financial or Human Resources)

The capital investment of £735k is budgeted for within the overall Day Services Support for Vulnerable Adults Programme. The scheme is primarily funded from Council borrowing. The revenue cost of financing this level of borrowing is £46,305 per annum for 20 years, which has been built into the Council's Medium term Financial Plan (MTFP).

Investment of £115k will also be made towards fire safety works. This will be met from the Corporate Landlord capital plan, utilising existing approved delegated powers. Works will be procured in accordance with the Council's Contract Procedure Rules

## 4. Consultees and their opinions

4.1 Full Business Case was approved at Adult Social Care Capital Delivery and Oversight Board.

4.2 This report and appendix 1 and 2 was approved at Executive Team on 19/11/19

4.3 Kirkburton Ward Members consulted. As a result of this consultation reference to the development will be included in the local parish journal that goes to every home within the Shepley community.

4.4 Portfolio Lead consulted and briefed by Strategic Director. Cllr Khan stated *"these improvements are invaluable to the 66 families that currently use these respite facilities and the investment will benefit countless more families in the future to carry on caring for their loved ones"*

4.5 In addition to the above officers have throughout this capital scheme worked with families, carers, service users, staff and unions and will continue to do so.

## 5. Next steps and timelines

5.1 The outline timeline is set out below:

<b>Main milestones and dates:</b>	<b>Proposed start:</b>	<b>Proposed end:</b>
Outline/concept design	May 2019	End June 2019
Consultation with Users/Carers	May 2019	End May 2019
Design agreed by Board	June 2019	June 2019
Commission of detailed design	July 2019	July 2019
Completed design and costing	September 2019	September 2019
Planning Application	September 2019	November 2019
Capital Governance Board	November 2019	November 2019
Tender	November 2019	January 2020
Tender Validation and Letter of Acceptance	January 2020	February 2020
Key Decision Notice	December 2019	December 2019
Cabinet Approval	January 2020	January 2020
Works	March 2020	August 2020

5.2 Subject to the successful tender being within the financial parameters stated, a letter of acceptance will be sent to the preferred bidder so works can start in March 2020.

## **6. Officer recommendations and reasons**

Cabinet are asked to:

6.1 Approve release of £735k.to enable works to proceed.

## **7. Cabinet Portfolio Holder's recommendations**

The portfolio holder supports the recommendations in this report.

## **8. Contact officer**

Stephen Stead, Programme Manager (Adult Social Care Capital Programme)  
07929 193794 [stephen.stead@kirklees.gov.uk](mailto:stephen.stead@kirklees.gov.uk)

## **9. Background Papers and History of Decisions**

9.1 The updated Capital Plan 2018-2024 was approved at Full Council on 13/2/19:  
<http://modgovdb01vm:9070/ieListDocuments.aspx?CId=138&MId=5653>

## **10. Service Director responsible**

Helen Severns, Service Director Integrated Commissioning  
[Helen.severns@kirklees.gov.uk](mailto:Helen.severns@kirklees.gov.uk)

## **Appendices:**

Appendix 1 – Full Business Case

Appendix 2 – Design and Access Statement

Appendix 3 – Integrated Impact Assessment Screening Tool.